

August 6, 1992

Re: Letter of Reference Bob Youngs

To Whom It May Concern:

Mr. Youngs became known to us when he designed and constructed an addition to our residence in Santa Rosa. The project included the demolition of a patio and several walls, and the construction of an open beamed addition of approximately 450 square feet of space.

Bob was a *pleasure to work with*. He was always, *without exception, prompt at the job site and his word was always as good as gold*. If he said he would do something, he did it according to agreement. Bob invariably *showed concern for our financial situation and presented alternatives* which were within our budget. He *has splendid ideas about design and is excellent at estimating costs*. He uses a computer program to layout all costs of the project and was always willing for me to do any aspect of the project in order to reduce costs. *His work is exacting and superb and he uses his materials efficiently, creating almost no waste.*

*Bob is an honest, trustworthy person who does outstanding work. He is committed to excellence and his ability to design and complete a quality project is the best I have ever seen. He enjoys his work and gives his customer his fullest efforts. (He can often be heard whistling while he works.)*

I have had a good deal of experience in hiring people to do construction projects and *Bob is the best. He has my highest recommendation* and I would be happy to be contacted for further information.

Very truly yours,

*L.W.G.*

*School District Superintendent/Homeowner  
Santa Rosa, CA*